

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
September 15, 2025

ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 7:30 P.M.*
 - i. *Present:*
 - a. *Katie Bauknecht*
 - b. *Paul Sowinski*
 - c. *Vicki L. Holewinski*
 - d. *Lauren Sowinski*
 - e. *Eli Volkmann*
 - *There were 9 visitors*

2. Approval of the Agenda

- ***Motion:*** 1. *Eli V.* 2. *Paul S.* ... to approve the agenda as posted. *Carried.*

3. Approval of the minutes from the regular monthly meeting on August 18, 2025

- ***Motion:*** 1. *Eli V.* 2. *Paul S.* ... to approve the minutes. *Carried.*

4. Treasurer's Report

- ***Motion:*** 1. *Paul S.* 2. *Eli V.* ... to approve the Treasurer's Report with an ending balance of \$321,087.21. *Carried.*

5. Approval of vouchers

- ***Motion:*** 1. *Paul S.* 2. *Eli V.* ... to approve the vouchers with a balance of \$33,204.46. *Carried.*

6. Public comments

- *None*

7. Correspondences:

- A. LRIP Meeting on September 24, 2025
 - i. *Katie B. informed the Board of the meeting*
- B. Emergency Response Plan Update
 - i. *We are updating our Emergency Response Plan and returning it to the County*

8. Close acceptance of road bids for a section of Columbus Lake Rd

- ***Motion:*** 1. *Paul S.* 2. *Eli V.* ... to close the acceptance of road bids. *Carried.*

9. Open road bids and award project to lowest bidder

- *We received 3 bids, listed below*

- i. *Northeast Asphalt, Inc. – total bid \$213,232.30*
 - ii. *Musson Brothers, Inc. – total bid \$222,291.30*
 - iii. *Pitlik & Wick, Inc. – total bid \$197,697.96*
- ***Motion:*** 1. Eli V. 2. Katie B. ... to award the Columbus Lake Road project to Pitlik & Wick for \$197,697.96. *Carried.*

10. Discuss disc gold course fees

- *Suggestion from Katie B. to add a QR code to the sign at the start of the course that would give players a link so they can have the option to donate to the course electronically. Will discuss further next month.*

11. Discuss Frontier bill for Town services

- *Clerk Sowinski informed the Board that the Frontier bill continues to increase every month. After speaking with Frontier, our bill could be decreased if we remove phone lines and commit to a contract. The Board suggested to start by removing phone lines – the Town Shop line, phone line by the bar in the Town Hall, and the fax line. The Board asked for Clerk Sowinski to get a contract price in writing from Frontier and it will be reviewed next month.*

12. Discuss potential ‘Foundation’ donation to the Town Hall

- *Clerk Sowinski informed the Board that a town resident asking about making a donation on behalf of her foundation to go directly towards renovations to the interior of the Town Hall. Discussion from the Board – that cannot be done because the donation would have to be to a non-profit, they advise the resident to donate to the Lions Club to assist with upgrades to the playground.*

13. Discuss usage of Tom Nelson donation

- *Correction – donation is from Todd Nelson*
- *Todd Nelson sent a donation check to the Town of Sugar Camp because he held a celebration of life at the Town Hall for his mother and there was no fee for using the Hall. Discussion from the Board – the check will go into the Town Hall general account.*

14. Discuss rust prevention services on Town trucks

- ***Motion:*** 1. Katie B. 2. Eli V. ... to approve the Town Crew to set up rust prevention services for all 5 Town vehicles. *Carried.*

15. Road work/Town Hall Report

- ***Motion:*** 1. Katie B. 2. Paul S. ... to approve the reports as presented. *Carried.*

16. Set the date for the next board meeting October 14, 2025 at 7:30 P.M

17. Set the date for the budget planning meeting, October 22, 2025 at 7:00

14. Adjourned at 7:52 P.M.

15. Future Agenda Items

- A. Veteran’s Park Signage
- B. Coordinated Comprehensive Plan